

City Alliance '*People-Sanitation-Cities*'

Guiding Principles

Preamble

We, the founding members of the City Alliance '*People-Sanitation-Cities*'

- ✚ Kratie Province, Cambodia
- ✚ District of Sleman, Indonesia
- ✚ City of South Tangerang, Agency of Building and Spatial Planning, Indonesia
- ✚ Municipality of Sahab, Jordan
- ✚ Luang Namtha Province, Project Management Unit Greater Mekong Subregion 2, Laos
- ✚ City of Yangon, Yangon City Development Committee (YCDC), Water and Sanitation Department, Myanmar
- ✚ Municipality of Bauang, Philippines
- ✚ City of Bac Ninh, Vietnam

- ✚ Ministry of Public Works Indonesia, Directorate of Environment and Sanitation Development, Indonesia
- ✚ Ministry of Public Works and Transport, Department of Housing and Urban Planning, Laos
- ✚ Ministry of Construction, Department of Urban and Housing Development, Myanmar

- ✚ Cambodian Institute for Urban Studies (CIUS), Cambodia
- ✚ ESC (Environmental Sanitation Cambodia), Cambodia
- ✚ AKSANSI (Association of Community Based Organization on Sanitation in Indonesia), Indonesia
- ✚ BEST (Institute for Integrated Economic and Social Development), Indonesia
- ✚ LPTP (Foundation for the Development of Rural Technologies), Indonesia

- ✚ BNS (Basic Needs Services) Philippines, Philippines
- ✚ Asian Institute of Technology (AIT), Thailand
- ✚ Vietnam Academy for Water Resources and Environment (VAWR), Institute for Water and Environment, Vietnam and

- ✚ BORDA (Bremen Overseas Research and Development Association), represented by:
 - ✚ BORDA Headquarter, Germany
 - ✚ BORDA Southeast Asia (BORDA Cambodia, BORDA Indonesia, BORDA Laos, BORDA Myanmar, BORDA Vietnam)
 - ✚ BORDA West and Central Asia

- **Understand** the City Alliance '*People-Sanitation-Cities*' as an interest group and a community of practice of cities and associates that are implementing system solutions for the management of urban waters.
- **Consider** system solutions as an option to contribute to the realisation of the Sustainable Development Goals and the New Urban Agenda.
- **Acknowledge** the importance of integrated sanitation.
- **Recall** the challenges of integrated sanitation, especially the challenge of establishing enabling frameworks

Therefore, we:

- **Commit** to work together as City Alliance '*People-Sanitation-Cities*', supported by BORDA as facilitator to overcome these challenges.
- **Commit** to promote the results of this cooperation in our countries.

And hereby

- **Establish** the Guiding Principles of the City Alliance '*People-Sanitation-Cities*' as follows:

Article 1 – Mission

The mission of the City Alliance '*People-Sanitation-Cities*' is to promote 'Essential Public Services for All' as contribution to the realisation of the Sustainable Development Goals and the New Urban Agenda.

Article 2 – Vision

The vision of the City Alliance '*People-Sanitation-Cities*' is to strengthen capacities of cities in order to support them to:

- Implement sustainable system solutions for the management of urban waters with particular focus on polycentric urban planning processes; water; wastewater; solid waste and faecal sludge management.

Article 3 – Objectives

The objectives of the City Alliance '*People-Sanitation-Cities*' are to:

- Form an internationally linked community of practice of cities and associates on integrated sanitation
- Communicate and bring forward the interests and needs of cities towards national decision makers and regional stakeholders related to the application of system solutions
- Promote system solutions as a contribution to the Sustainable Development Goals and the New Urban Agenda towards local, national, regional and international stakeholders and
- Establish a regional knowledge platform and exchange network.

Article 4 – Members

City Alliance '*People-Sanitation-Cities*' members are:

- Executive members and
- Associate members.

4.1. Executive members

- a. Executive membership is open to municipal and provincial governments that acknowledge the importance of the integrated sanitation approach.
- b. Executive members contribute to the preambel, vision, mission and objectives of the City Alliance '*People-Sanitation-Cities*' according to their capacities.

4.2. Associate members

- a. Associate membership is open to entities and individuals which, though themselves not executive members, are strongly concerned with or are involved in executive members' matters. Associate members are:
 - Governmental institutions and agencies
 - Organisations
 - Associations
 - Institutes
 - Other entities involved in and / or concerned with executive members' matters
 - Individuals
- b. Associate members contribute to the preambel, vision, mission and objectives of the City Alliance '*People-Sanitation-Cities*' according to their capacities.

4.3. Obtainment of membership

- a. To become an executive member or an associate member, entities or individuals eligible for membership should:
 - Communicate their interest in membership and
 - Communicate their acknowledgement of the Guiding Principles of the City Alliance '*People-Sanitation-Cities*'to the Secretariat [Articles 5; 7] in a written way.
- b. The Secretariat [Articles 5; 7] informs executive members, associate members and the facilitator [Articles 5; 8] on interest and acknowledgement expressed according to Article 4.3.a.
- c. In case no objections against the membership are communicated towards the Secretariat [Articles 5; 7], the Head of the City Alliance [Articles 5; 6] confirms the membership towards the interested entity or individual.

Article 5 – Organisational Structure

The City Alliance '*People-Sanitation-Cities*' consists of 3 organs:

- The Head of the City Alliance
- The Secretariat and
- The Facilitator

Article 6 – Head of City Alliance

6.1. Function

The Head of the City Alliance functions as representative of the City Alliance '*People-Sanitation-Cities*' and promotes its mission, vision and objectives.

6.2. Eligibility

Eligible to become Head of the City Alliance are executive members (Article 4.1.a.: Municipal and provincial governments).

6.3. Appointment

- a. To become the Head of the City Alliance, an executive member should:
 - Communicate interest in becoming Head of the City Alliance '*People-Sanitation-Cities*' and
 - Commit to promote the mission, vision and objectives of the City Alliance '*People-Sanitation-Cities*' actively and
 - Commit to comply to the Guiding Principles of the City Alliance '*People-Sanitation-Cities*'to the Secretariat in a written way.
- b. The Secretariat informs the members and the facilitator on the interest and commitment expressed according to Article 6.3.a.
- c. In case no objections are communicated towards the Secretariat, the Secretariat informs the members that the Head of the City Alliance is appointed for one year.
- d. The position of the Head of the City Alliance should rotate among the executive members every year.

Article 7 – Secretariat

7.1. Function

- a. The primary function of the Secretariat is to facilitate the work of the City Alliance, in particular to facilitate the exchange, communication and coordination between the members, and to support the Head of the City Alliance.
- b. Furthermore, the Secretariat is in charge of carrying out the City Alliance's day-to-day operations as well as administrative and logistic work, such as:
 - Communication on membership interest [Article 4.3. b.]
 - Drafting work plans based on members' input

- Preparation of City Alliance '*People-Sanitation-Cities*' meetings
 - Preparation of other events relevant for the City Alliance '*People-Sanitation-Cities*'
 - Public Relations and
 - Other administrative and logistic management.
- c. The Secretariat tunes its activities with the Head of the City Alliance and the facilitator.

Article 8 – Facilitator

8.1. Function

- a. BORDA acts as facilitator of the City Alliance '*People-Sanitation-Cities*'.
- b. The facilitator provides support to the Head of the City Alliance and the Secretariat.
- c. The facilitator commits to:
- Promote the mission, vision and objectives of the City Alliance '*People-Sanitation-Cities*' as well as the integrated sanitation approach and system solutions towards national, regional and global sector stakeholders.
 - Facilitate knowledge transfer and exchange between the City Alliance '*People-Sanitation-Cities*' and sector stakeholders on national, regional and global level, such as:
 - Donors
 - Governmental institutions and agencies
 - Service providers
 - Private sector
 - Universities and research institutes
 - Other strategic partners.
 - Facilitate knowledge management and transfer as well as exchange within the City Alliance '*People-Sanitation-Cities*'.
 - Conduct capacity building measures for the members.
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